

**Dunnington C of E (Voluntary Aided) Primary School
ADMISSIONS POLICY
2014-2015**



‘The Dunnington family working together to achieve our best’

The Dunnington Family Vision

At Dunnington School we strive to allow each of our children to achieve their full potential, both educational and personal, within a frame work of Christian faith, beliefs and values. We encourage our children to find creative and personal ways of expressing their prayers and their faith.

The Christian attributes of love, justice, forgiveness. and respect for others are imbued throughout our school and our curriculum which combines academic learning with fun, sensitivity and prayerfulness.

From within the Christian context of our school, we aim to instil respect for religious and moral values, so that pupils may have their own spiritual journey of faith as well as be tolerant of other races, religions and ways of life.

We work hard to make sure that these qualities are also inherent within our governing body, and both the teaching and non teaching staff, thus providing a supportive and caring Christian environment for us all.

Our school policies reflect these Christian teachings because we want the children and parents to know us by actions not just our words.

The Governors have set the following guidelines for admission to this school in the year 2014-2015.

In Warwickshire, children are usually admitted at the beginning of the academic year in which they will be five. With effect from September 2004, admissions to primary schools have been administered by the County Admissions service. As Dunnington School is a Voluntary Aided School the school governing body remains the admissions authority and all applications are judged by the governing body's admissions criteria.

The governing body has adopted a Race Equality Policy and will ensure that the school does not discriminate against applicants on grounds of race, colour, creed, nationality, ethnic or national origin and religious belief.

Offers of a place will be made in the Spring Term on a date to be arranged by your Local Authority for the following academic year with a closing date for reply (Please contact the Admissions Service Warwickshire). Applicants who apply after the common closing date set by the Local Authority will be dealt with after those applications received on time.

The Governing body supports the legal requirement that no class in the Foundation Stage or Key Stage 1 should contain more than 30 pupils with a single teacher. The school combines year groups and therefore has an agreed admission number of 15. If the number of applications exceeds the number of places available, the admissions policy is that the places will be offered according to the following criteria (listed in order of priority).

1) Looked after children in the care of or provided accommodation by a Local Authority (under section 22 of the Children Act 1989 / See Note 6).

2) Children in residence within the priority area who have a sibling at the school at the time when the applicant is due to start school.
(see definition 1 & 2)

3) Other children in residence within the priority area. (see definition 1)

4) Children in residence outside the priority area who have sibling at the school at the time when the applicant is due to start school. (see definition 1 & 2)

5) Other children in residence outside the priority area. (see definition 1)

In the event that there are more applicants than available spaces, **preference will be given to those applicants who live nearest to the school.** (Measured by straight line measurement supplied by the Local Authority, see Note 7). This will be applied, as necessary, to each category, in priority order, until the fifteen spaces have been filled.

Note 1**Special Education Needs**

Children with a statement of Special Educational Need that names the school must be admitted. This will reduce the number of places available to other applicants.

Note 2**Waiting Lists – September entry**

If our school is oversubscribed, a waiting list will be held of children initially unable to secure a place. Offers of any places which have become available will be made by the Local Authority on behalf of the Governors in order of priority, using the stated admissions criteria. The list will exist until the end of the Autumn term. The amount of time the child's name has been on the waiting list is not relevant. Parents should be aware that the priority order of children on the list can alter. Waiting lists for reception entry and in-year transfers to the school are dealt with in the same way.

Note 3**In-Year Transfers**

In year transfers must apply via the Local Authority.

a) If the school has a vacancy in an appropriate year group, this is filled on request provided that the admission will not breach the infant class size limit of 30 pupils.

b) The Governors reserve the right to refuse applications if the number on roll in the appropriate year group is equal to or higher than the standard admission number.

In the event that the school is unable to accept the application at that time, the child's name will be retained on a waiting list which will exist for the remainder of the school year.

Note 4**Appeals**

If a child is refused admission to the school (for any year group) the parents have the right to appeal against the Governors' decision. Details of the procedure may be obtained from the school.

Note 5**Excluded Children**

Pupils who are permanently excluded from school are referred to the Area Behaviour Management Panel in order that consideration can be given as to the appropriateness of a return to mainstream school. On the recommendation of the Behaviour Management Panel, the Governors may offer a place to a previously excluded pupil even though the school is full in the year group. The Governors accept their duty to participate in Warwickshire Local Authority's In-Year Fair Access Protocol.

Note 6

Looked After Children

Placements of looked after children in the care of the LA can occur outside the normal admissions round. We will admit without appeal looked after children from within the Priority Area even if the admission limit has already been reached or exceeded, unless such an admission would result in exceeding the infant class size law of 30 pupils.

Note 7

Calculation of Distance

Within each criterion priority is given in order of distance between the child's home and the school. (shortest distance = highest priority) Distance will be calculated by the straight line measurement from the centre of the applicant's residence address (supplied by Ordnance Survey) to the centre point (centroid) of Dunnington School, as supplied by the Local Authority. This applies equally to all applicants.

Note 8

Twins & Triplets etc.

Where the final place in any year group is offered to one of twins (or triplets etc) it is the responsibility of the parent(s) to decide which child, if any, will take up the place.

For the purposes of clarification we have defined the following:

Definition 1

Priority area

Is defined as the area shown on the attached map. And includes the Parish of Salford Priors north of the Banbrook including the village of Dunnington and the parish of Weethley.

Definition 2

Siblings

Are defined as children living as brother or sister (including half brother or half sister, adopted, step brother or step sister) living within the same household and also living with at least one of their parents or legal guardian, within that household. In the event that the child is subject to a residency order the application must be made from the household address where the parent or guardian with whom the child is deemed to reside, lives.

Definition 3

Residence

Is defined as the child's home address where he or she normally resides /sleeps when he or she attends school. Addresses involved in childminding arrangements (professional or with relatives) are invalid.

The Local Authority requests and accepts a copy of the applicant's District Council Tax details as proof of residence.

Split Parents; Where a child lives with two parents in separate addresses, the qualifying address will be that where the child spends (ie sleeps) the majority of the school week. If the child spends exactly equal amounts of time in the two addresses the parents themselves will need to nominate the **one** address they wish to be the child's main address for school admission purposes.

In the event that a school place is allocated on the basis of an address that is subsequently found to be different from the child's home address that place may be withdrawn

This policy document can be translated into any language upon request.

Written by : Paul Johnson

First Ratified :

Reviewed by : *Paul Johnson*

Reviewed : July 2014

Signed By Chair of Governors *Stuart Slaughter*

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